Competent Gavelier Communicator

Award Application

To Apply:

You must be a participant of the active Gavel Club listed below at the time your application is received at World Headquarters to be eligible for the award.

- Complete all 10 projects in the *Competent Communication* manual.
- Complete this application and attach the completed Project Completion Record.
- A current Gavel Club officer must sign and date the application.
- Gavel Club applications can be submitted to **educationprogram@toastmasters.org** for processing. If the Counselor or an officer has no access to email, the completed form can be mailed or faxed (one method only please) to:

Education Awards
Toastmasters International
9127 S. Jamaica Street, Ste 400
Englewood, CO 80112

Fax: +1 303-799-7753

Please Print or Type:

Member No. | Gavel Club Name & No.

Name (please print or type as you would like it to appear on certificate) | Date *(MM/DD/YYYY)*

Address 1

Address 2

City | State/Province | ZIP/Postal Code

Country | Email Address

Phone

Complete all requirements before submitting award applications to World Headquarters.

(Participants may not sign their own application even if they are a current Gavel Club officer.)

Project Completion Record

Project Number	Speech Title	Date *(MM/DD/YYYY)*	Officer Initials
Project 1			
Project 2			
Project 3			
Project 4			
Project 5			
Project 6			
Project 7			
Project 8			
Project 9			
Project 10			

Gavel Club Officer Verification

The participant whose name appears above has completed all of the requirements for this award.

Signature | Print Name | Gavel Club Office Held | Date *(MM/DD/YYYY)*

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Item 1224 Rev. 07/2024

COMPETENT LEADER
AWARD APPLICATION

TO APPLY:

You must be a current member of the club listed below at the time your application is received at World Headquarters to be eligible for the award.

- Complete all 10 projects in *Competent Leadership* (Item 265).
- Complete this application and attach the completed Project Completion Record.
- A current club officer must sign and date the application.
- Ask a current club officer to submit your application online at **www.toastmasters.org**.
  If no current officer has online access, email, mail **OR** fax (one method only please) the completed form to:

Education Awards
Toastmasters International
9127 South Jamaica Street, Suite 400, Englewood, CO 80112

Fax: +1 303-799-7753
Email: educationprogram@toastmasters.org

ATTACH PROJECT COMPLETION RECORD FROM MANUAL

PLEASE PRINT OR TYPE:

Member No. ☐☐☐☐☐☐☐☐ Club Name & No._____ District _____

Name_____ Date _____
PLEASE PRINT OR TYPE (AS YOU WOULD LIKE IT TO APPEAR ON CERTIFICATE)

Permanent Address Change? ☐ Yes ☐ No

Address 1_____

Address 2_____

City _____ State/Province _____ ZIP/Postal Code_____

Country _____ Email Address_____

Phone _____

CLUB OFFICER VERIFICATION

The Toastmaster whose name appears above has completed all of the requirements for this award.

_____ Date _____
SIGNATURE PRINT NAME CLUB OFFICE HELD

(Members may not sign their own application even if they are a current club officer.)

OPTIONAL: Please send a letter about my award to my employer or supervisor listed below.

_____ By initialing here, I am confirming that I have written consent to provide Toastmasters International the below person's contact information for the purpose of sending confirmation of my education award achievement.

(Type or print neatly and do not abbreviate company name.)

Name of Employer/Supervisor _____

Company Name _____

Email _____

PROJECT COMPLETION RECORD

Use this form to keep track of your *Competent Leadership* (Item 265) projects as you complete them. When all 10 projects are complete, submit a copy of this record along with the Competent Leader Award Application (Item 1227) to receive your Competent Leader award.

PROJECT	ROLES	DATE	VPE INITIALS
PROJECT 1: Listening COMPLETE 3 OF 4	Ah-Counter		
	Speech Evaluator		
	Grammarian		
	Table Topics® Speaker		
PROJECT 2: Critical Thinking COMPLETE 2 OF 3	Speech Evaluator		
	Grammarian		
	General Evaluator		
PROJECT 3: Giving Feedback COMPLETE 3 OF 3	Speech Evaluator		
	Grammarian		
	General Evaluator		
PROJECT 4: Time Management COMPLETE TIMER +1	Timer		
	Toastmaster		
	Speaker		
	Topicsmaster		
	Grammarian		
PROJECT 5: Planning and Implementation COMPLETE 3 OF 4	Speaker		
	General Evaluator		
	Toastmaster		
	Topicsmaster		
PROJECT 6: Organization and Delegation COMPLETE 1 OF 6	Help Organize a Club Speech Contest		
	Help Organize a Club Special Event		
	Help Organize a Club Membership Campaign or Contest		
	Help Organize a Club PR Campaign		
	Help Produce a Club Newsletter		
	Assist the Club's Webmaster		
PROJECT 7: Facilitation COMPLETE 2 OF 4	Toastmaster		
	General Evaluator		
	Topicsmaster		
	Befriend a Guest		
PROJECT 8: Motivation COMPLETE 1 CHAIR + 2 OTHER	Membership Campaign or Contest Chair		
	PR Campaign Chair		
	Toastmaster		
	Speech Evaluator		
	General Evaluator		
PROJECT 9: Mentoring COMPLETE 1 OF 3	Mentor for a New Member		
	Mentor for an Existing Member		
	HPL Guidance Committee Member		
PROJECT 10: Team Building COMPLETE TOASTMASTER + GENERAL EVALUATOR	Toastmaster		
	General Evaluator		
OR 1 OF THE FOLLOWING	Membership Campaign Chair		
	Club PR Campaign Chair		
	Club Speech Contest Chair		
	Club Special Event Chair		
	Club Newsletter Editor		
	Club Webmaster		